

# Virtual Conference Registration Guidelines

If you are a PhD student studying in Scotland and you would like to attend a virtual conference relevant to one of the SICSA research themes, SICSA may be able to provide you with funding towards the registration fees for this.

Please note that SICSA will consider providing funding for any relevant Virtual Conference regardless of whether or not it is a SICSA sponsored event. Students are welcome to apply for funding to attend international events.

## Eligible Costs

- Virtual Conference Registration costs up to £200
- All reimbursements will be made retrospectively against the production of original receipts/invoices and proof of attendance.

## Conditions of Funding

- Applicants must be currently studying for an Informatics or Computing Science research PhD at a SICSA institution
- Applications must be accompanied by a short supporting statement from their supervisor.

## Application Process

- Complete the application form provided and return to [sicsa@glasgow.ac.uk](mailto:sicsa@glasgow.ac.uk) at any point throughout the year, there are no deadlines associated with this funding.
- Arrange for your supervisor add a short supporting statement to your application form detailing the following:
  - How the Conference is aligned with the applicants area of research
  - What opportunities the Conference will provide that are not available within the applicant's home institution or across the rest of SICSA
  - An assessment of the quality of the Conference
- After submission of the form, the proposal will be considered by the SGA Director and we aim to confirm the outcome within two weeks.

If you have any questions about the virtual conference call, please email [sicsa@glasgow.ac.uk](mailto:sicsa@glasgow.ac.uk)