Summer School Sponsorship

How do I apply for SICSA sponsorship for my Summer School?

To apply for sponsorship, please closely follow the points outlined below:

- Please download and complete the SICSA sponsored Summer School application form and return it by email to <u>admin@sicsa.ac.uk</u>. After you have submitted your form, your proposal will be considered by the SICSA Graduate Academy Board and you will be notified of the decision of the Board within 4 weeks.
- 2. If SICSA agrees to sponsor your Summer School please remember that all summer school publicity must mention that the summer school is SICSA sponsored and you must include the SICSA logo on publicity materials / summer school web site. You can request a copy of the logo by emailing admin@sicsa.ac.uk.
- 3. We are very keen to publicise all SICSA sponsored Summer Schools so please send details of your Summer School to admin@sicsa.ac.uk as soon as possible. The Executive Team at SICSA will then publicise your event nationwide.
- 4. Please note that you should not charge a fee to PhD students registering for your Summer School from within Scottish Universities. Instead, you should send an invoice after completion of the Summer School to admin@sicsa.ac.uk, listing the names and institutions of the students who have attended from Scotland. SICSA will then arrange to pay its contribution towards the Summer School.
- 5. Shortly after the Summer School is completed please submit a brief report to admin@sicsa.ac.uk setting out the numbers of students who attended, and the profits/losses made.