**Conference Committee Application Form**

**SICSA PhD Conference 2018**

Thank you for considering joining the 20178SICSA PhD Conference organising committee. Being part of the SICSA Conference Organising Committee can be an immensely rewarding experience – you will have the opportunity to work closely with PhD students and academics from around Scotland, gain experience of all aspects of organising a high profile academic event and contribute to the success of a conference that is becoming more popular year upon year.

Please note that as a conference volunteer, you will be required to travel throughout Scotland to attend committee meetings (though your travel expenses will be covered by SICSA) and dedicate considerable time and effort towards the organisation of the 2018 conference in the months leading up to the event. The conference will take place towards the end of June 2018 and we will confirm exact dates ASAP.

If you wish to apply to join the conference committee please complete this form and submit it by email to admin@sicsa.ac.uk by **Tuesday 24 October**. Once we have received your application, it will be considered by the SICSA Executive team and you will receive confirmation of the outcome by Wednesday 26th October.

Name:

Institution:

Email:

Year of Study:

Are you a SICSA Prize Student?

Supervisor(s):

**Please provide a short outline of why you wish to join the committee in 2018 and outline some of the skills and experience that you possess that you will apply to this role: (please continue overleaf)**

**Will you be available to attend committee meetings approximately once per month from November 2017 onwards?**

Each committee member will be required to coordinate a specific activity at the 2018 conference. Please indicate your preferred roles (numbering them 1-4, where 1 is most preferable to you and 4 is least preferable to you):

|  |  |
| --- | --- |
| **Role/Responsibility** | **Preference (1-4)** |
| Communications and web coordinator(includes design & content decision of the Conference Programme): |  |
| Workshop/Skills session coordinator |  |
| Poster session coordinator:  |  |
| Social events coordinator |  |

*Please note that if selected for the committee, you will not be guaranteed your most preferable role, but this information will nevertheless be useful for the SICSA Executive for initial planning.*

*The following questions do not have a bearing on your application but will provide a useful starting point in the initial planning of the conference.*

**Please suggest at least two session/activities that you would like to see as part of the 2018 conference (this does not have to be something that has previously been featured and can be anything you like):**

1.

2.

**Please suggest two potential Keynote Speakers and provide their web-link.**

1.

2.