

# Conference Bursaries Guidelines

Recognising the need to develop our PhD students, encourage relationship-building and raise awareness of Scotland's Computing Science research excellence, SICSA has made funding available to assist Scottish-based Computer Science PhD students with attending Conferences, either in the UK or abroad (no restrictions on location).

SICSA will fund one student from each of the SICSA institutions per year.

## Key Facts

Up to £1000 available per award for each SICSA School/Department to fund one student attendance (\*per academic year) at a conference either in the UK or abroad.

Funds can be used for:

- Conference Registration;
- Travel; and/or
- Accommodation

## Conditions of Funding

Applicants must be studying for a PhD in Computer Science at a SICSA-member institution;

Funding will only be granted to those publishing papers or presenting posters at the conference;

Applications must be supported by a supporting email/letter from the supervisor;

Any shortfall in funding must be met by the individual or the home institution (to be agreed prior to registration);

Funded students are required to acknowledge SICSA funding on their research poster;

Recipients of funding should send a short report (see template) about their attendance to [admin@sicsa.ac.uk](mailto:admin@sicsa.ac.uk) within one month of returning;

Recipients are required to register to submit a poster demonstrating their research at the next SICSA PhD Conference after their funded conference;

Funds must be claimed after the Conference has taken place, by emailing [admin@sicsa.ac.uk](mailto:admin@sicsa.ac.uk). Claims need to be supported by original receipts.

\* Academic year runs from 1st August – 31st July

## Application Process

Application deadlines are: **28th February, 30th April, 30th June and 31st October**

1. Complete the application form provided and return to [admin@sicsa.ac.uk](mailto:admin@sicsa.ac.uk) by each deadline.
2. Arrange for your supervisor to email their support to [admin@sicsa.ac.uk](mailto:admin@sicsa.ac.uk). This email must detail the following in order for your application to be considered:
  - How the Conference is aligned with the applicants' area of research;
  - A statement confirming that the applicant is presenting a paper/poster; and
  - A brief assessment of the quality of the Conference